GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

People First – Field visits by the Secretaries, HoDs, District Collectors, etc., for effective monitoring and reviewing the programmes at village level – Get a feel of the ground level realities - Feedback to Government – Orders – Issued.

General Administration (GPMR& AR) Department

G.O.Rt. No.1750 Dated.09.08. 2017

O R D E R:

Government is consciously promoting peoples' centric governance under the caption "People First". In this context, the Hon'ble Chief Minister in various meetings has emphasized the need for effective monitoring of the rural development and welfare programmes for plugging the leakages and also for efficient delivery of the services at the village level. It calls for field visits by the senior officers down the line to get a feel of the ground level realities to enable a direct feedback to the government for taking corrective measures. This issue was also discussed in the Secretaries Conference held by Chief Secretary on 6.7.2017.

2. Government after careful examination, decided to issue the following instructions with regard to field visits and submission of tour diaries of the officers.

i) The Special Chief Secretaries / Prl. Secretaries / Secretaries should undertake field visits to villages at least two days in a month and make night halt at least in one village for more interaction with the villagers. Similarly, the Heads of the Departments (HoDs) should visit villages for at least seven days and make two night halts in a month. The District Collectors should visit villages for at least three days in a week and make one night halt in a week.

ii) All the Secretaries / HoDs / District Collectors should submit their field reports to the Chief Secretary at the end of the month. In order to capture the details, the Information Technology, Electronics & Communications Department will develop an exclusive website for this purpose.

iii) The District Heads of line departments should visit the villages at least 3 days in a week and make a one night halt in a week. The District officers of line departments should submit their report to the respective HoDs. The Divisional and Mandal level officers should perform village visits for 15 to 20 days as per their job chart and submit their tour diaries to the respective reporting officers. The District Collector concerned should ensure the compliance of tours of these officers.

P.T.O.

iv) The visiting officer i.e., Secretaries/ HoDs / District Collectors should take stock of ground realities on the implementation of government programmes and policies and review all such programmes at the village level irrespective of the department they represent. This promotes inter-disciplinary thinking, cross-cutting analysis and recognise the vital link between different programmes. Any impediment in implementation should be highlighted for correction so as to make implementation effective.

v) The visiting officers should focus on quality of assets created, adherence to implementation schedule, flow of funds, proper utilization of funds and achievement of physical and financial targets, areas of convergence achieved, impact created and peoples' perception / happiness, etc. during their field visits.

vi) The visiting officer can access the online data available in the respective departmental websites and dash boards for their reference during their field visits.

3. The Planning Department in the Secretariat should analyze and consolidate the field reports of previous month received from the Secretaries/ HoDs/District Collectors and submit consolidated report to the Chief Secretary in the first week every month.

4. All the departments of Secretariat, Heads of Departments and District Collectors should take necessary immediate action in the matter.

[BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH]

DINESH KUMAR
CHIEF SECRETARY TO GOVERNMENT

To
All the Spl. Chief Secretaries/Prl. Secretaries/Secretaries to Government.
All the Departments of Secretariat, Amaravati
All the Heads of Departments in the state
All MDs & VCs of Corporations/Agencies/Societies in the state
All the District Collectors in the state
Copy to:
The PS to Spl. Chief Secretary to Chief Minister
The Officer on Special Duty to the Chief Secretary to Government

// FORWARDED :: BY ORDER //

SECTION OFFICER